

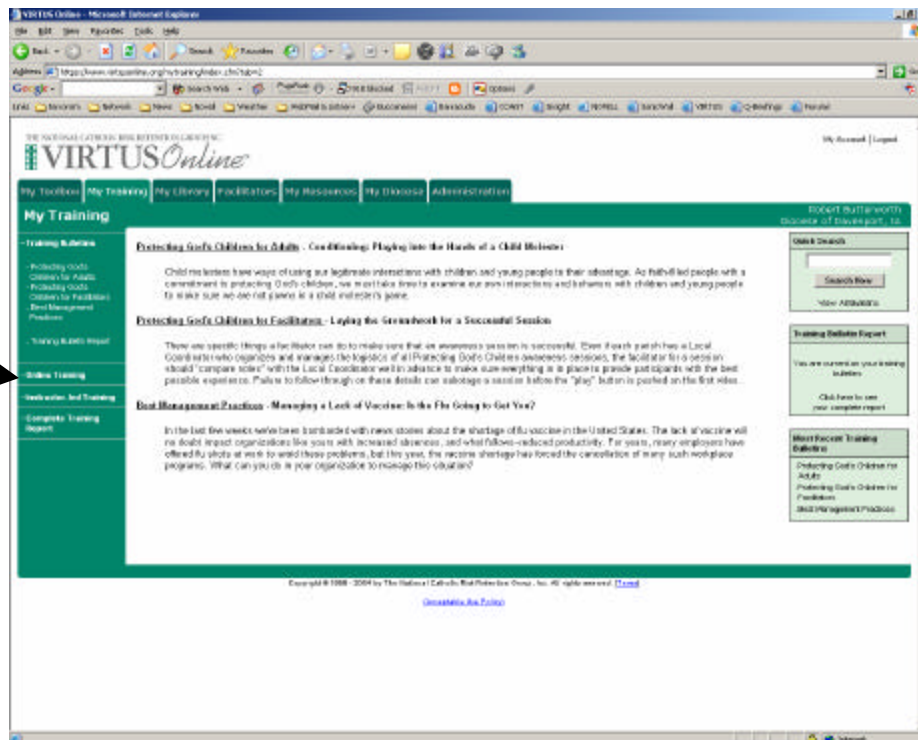
How to Complete Online Re-Certification Training

Go to www.virtus.org and log on as usual.

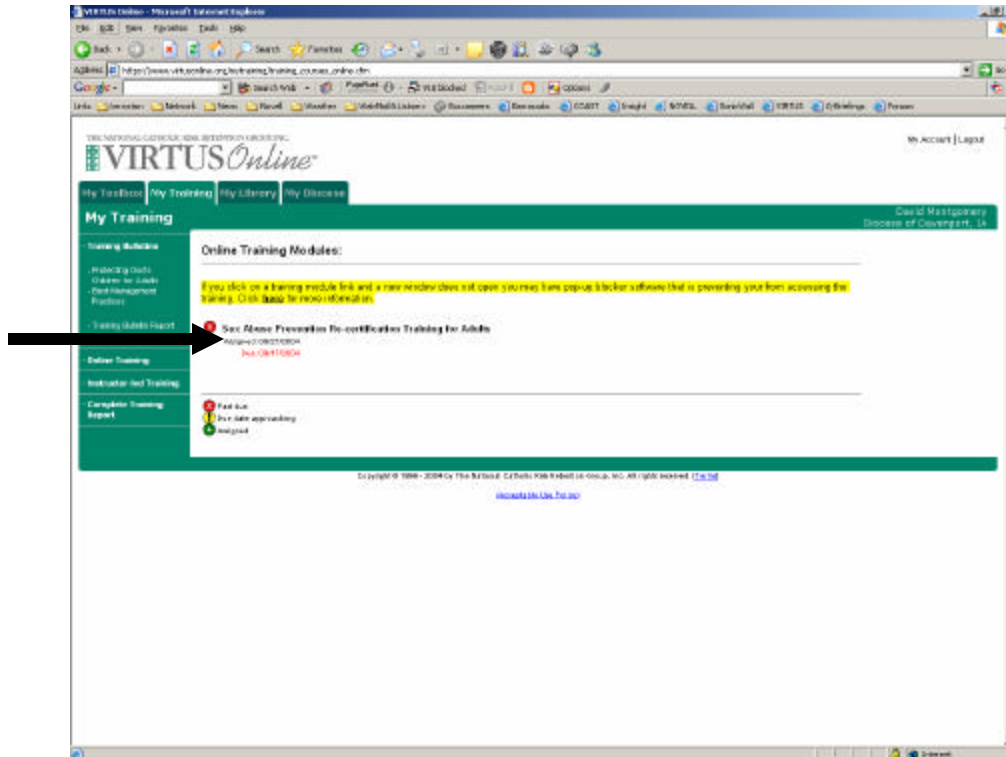
Click on the “My Training” tab at the top of the page.



On the My Training screen click the “Online Training” link.



On the “*Online Training*” screen click on the “*Sex Abuse Re-certification Training for Adults*” link, to get to the training.



A training module popup window will appear. Click on the “*Click Here to Start*” link to begin your re-certification training.



Follow the prompts to answer the questions and you will complete your re-certification training. Please allow 30-45 minutes to complete the training.