

# Safe Environment Requirements for Employees and Volunteers

***Priests · Deacons · Pastoral Associates · Seminarians · DRE's · Youth Ministers · Principals · Catholic School Teachers · Catholic School Secretaries · School Aides left alone with minors · Athletic Directors · paid Coaches · Child Care Directors · Scout Leaders if troop or pack is Chartered by parish or parish school · Employees working with minors:***

- Background check
- Attend Protecting God's Children program training
- Complete continued online training
- Complete Re-certification process

***Volunteers working with minors four times or more per year · Overnight Function Volunteers · Employees not working with minors:***

- Background check
- Attend Protecting God's Children program training
- Complete Re-certification process

***Scout Leaders (not Chartered by parish or parish school):***

- Background check
- Attend Protecting God's Children program training unless they can provide verification that they have completed the Scout's safety training program
- Complete Re-certification process

***Minor volunteers working with minors four or more times per year:***

- Attend Protecting God's Children program training (It is recommended that they attend the program with a parent or with parental permission)
- BACKGROUND CHECKS CANNOT BE CONDUCTED ON MINORS UNDER 18
- Complete Re-certification process
- **Please use discretion when allowing minors to be left alone with or in charge of other minors**