

DIOCESE OF DAVENPORT SCHOOLS
Davenport, Iowa
Emergency Drill Report

Type of Drill: _____

Date: _____ Time: _____

Number of minutes required to successfully execute/implement: _____

Areas of Safety Concern for Drills:

Your Evaluation: “S” – Satisfactory “N” – Needs Improvement

1. Classroom windows: (open/closed) _____
2. Classroom door: (open/closed) _____
3. Teachers were sure all students were to proper locations: _____
4. Drills were orderly: _____
5. Drill was of sufficient speed: _____
6. Students responded well to re-routing: _____
7. Students responded well to all directions once at the proper location: _____

Suggestions: _____

Comments:

Principal

Building

NOTES:

1. A copy of this form should be forwarded to the Superintendent’s Office immediately following each drill.
2. All building personnel are required to participate in all emergency drills.
3. Chapter 100.31 of the Code of Iowa requires four fire drills and four tornado drills be conducted each year while school is in session. Not less than two drills of each type shall be conducted between July 1 and December 31 of each year and not less than two drills of each type shall be conducted between January 1 and June 30 of each year.