
2006-2007 DIOCESAN SCHOOL SURVEY

August 2006

Well, it's that time of year again. Included are multiple forms for you to fill out and return to me. They are:

- ☛ The Diocesan School Survey and Faculty Report;
- ☛ *The Catholic Messenger* form.

Please note the following:

- ☛ **On the School Survey would you please:**
 1. Make your additions and corrections in *red* ink;
 2. Add all *new staff* to the blank form provided;
 3. Make *additions, corrections and deletions* to your returning faculty on the printed faculty list and be sure to add the home telephone number, the social security number and the date of expiration for each teacher's certificate. Double check everything!
 4. Return the originals; this will make data entry easier and less frustrating (for me).
 5. If all the boxes are not filled in, the survey will be returned to you for completion. If the question does not apply to you please put in N/A so I don't return the form.

Return School Survey and Catholic Messenger forms by **October 6th**
All information given should be as of the September 29th

Thank you.

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